



Theodore Roosevelt Inaugural Site Volunteer Openings

VOLUNTEER RECEPTION FACILITATORS:

Volunteer Reception Facilitators are the first people that visitors meet, and our first chance to make a positive impression.

- Good communication skills and positive demeanor are a must.
- Prior customer service experience can be helpful but not required;
- The position of Volunteer Reception Facilitator Involves standing and sitting, telephone work and keyboard usage.
- Sell admissions tickets and museum shop merchandise;
- Provide general information about Site operations (such as hours, tour times, or where restrooms are);
- Training is provided; Your training schedule can be flexible to fit your needs.
- Once trained, you can anticipate volunteering for a shift of 2.5 - 4 hours during operating hours.
- If interested, please contact: Mark Lozo, Director of Education, at 716-884-0095 or at mlozo@trssite.org.

If interested, please contact: Mark Lozo, Director of Education, at 716-884-0095 or at mlozo@trssite.org.